

Supervisory Skills

A good supervisor is someone who can achieve results by turning decisions into action. This means effectively managing the team and the task. This invaluable course will develop delegates' personal and supervisory effectiveness by equipping them with a range of proven skills.

By the end of the course delegates will be able to:

- set effective team and individual goals and monitor progress towards them
- understand the concepts of leadership and communication
- motivate and develop team members
- understand and implement the stages of the decision-making process
- manage their time more effectively
- identify and solve problems as they arise

The course includes:

- identifying delegates' personal leadership styles and developmental needs
- the dynamics of team-working
- techniques for effective team communication and motivation

- resource management and cost control
- problem solving and decision making
- time management
- tutorials and exercises to reinforce learning points

This course is suitable for recently appointed supervisors and first-line managers looking to develop sound practical techniques for all supervisory situations.

Duration: 2 days



The Island Partnership

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